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## HIGHLIGHTS OF QUALIFICATIONS

High level of written and spoken Japanese and French  
Experienced teacher of ESL.

Multicultural sensibility gained through living and working in Japan and extensive travel.  
Highly computer literate. Skilled in many software applications as well as webpage design and building.  
Committed to and knowledgeable about the developing world.

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## WORK EXPERIENCE

### CRWRC Project Consultant

November - December 2002

#### *CRWRC, Cambodia*

Worked as a one-month volunteer for a Christian NGO. Consulted with EFC (Evangelical Fellowship of Cambodia) on their organizational and capacity-building needs. Helped with seminars on basic planning strategies. Trained EFC staff on various computer programs.

### ESL Teacher

July 2001 to August 2002

#### *Eucalyptus English School, Japan*

Taught ESL in small classroom setting to Japanese ranging in age from 3 to 80 years. Created and implemented conversational ESL materials for 20 classes per week. Organized and participated in large-scale English programs and concerts throughout the year. Helped develop and implement a homepage for the school.

### Assistant Language Teacher for the JET Programme

July 1998 to July 2001

#### *Amakusa Technical High School and Kuratake High School, Japan*

Taught English to high school students. Created 18 lesson plans a week for classrooms of 40 students. Team-taught with each school's Japanese English teachers. Organized and began a International Friendship Club. Led a seminar at a JET conference on how English teachers could more effectively use Information Technology in their work.

### Volunteer for Handicapped Children

September 1998 to September 1999

#### *Amakusa School for Handicapped Children, Japan*

Worked as a volunteer every Saturday, playing games with the children and helping them with various arts and crafts. Participated in various festivals throughout the year. Planned activities and games for an all-school English Day.

### Student Manager

Academic Years 1994-1998

#### *Creative Dining Services, Grand Rapids, MI.*

Managed student employees at the Calvin College's cafeteria and was an assistant to Calvin's Executive Chef.

### Social Research Center

Academic Years 1996-1998

#### *Calvin College, Grand Rapids, MI*

Did academic research for a political science professor. Also analyzed data collected in studies conducted by the Social Research Center.

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## EDUCATION

**B.A.** International Relations with Honors  
French

*Calvin College, 1998*

Grand Rapids, MI

**High School Diploma**

*Chatham Christian High School, 1994*

Chatham, ON

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References available upon request.