

SARAH B. RINSEMA-SYBENGA
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HIGHLIGHTS OF QUALIFICATIONS

High level of written and spoken Japanese.
Experienced teacher of ESL.
Multicultural sensibility gained through living and working in Japan and extensive travel.
Committed to and knowledgeable about the developing world.
Creative, flexible and interactive training and writing style.

WORK EXPERIENCE

CRWRC Project Consultant

November - December 2002

CRWRC, Cambodia

Worked as a one-month volunteer for a Christian NGO. Consulted with EFC (Evangelical Fellowship of Cambodia) on their organizational and capacity-building needs. Helped with seminars on basic planning strategies. Trained EFC staff on various computer programs.

ESL Teacher

July 2001 to August 2002

Eucalyptus English School, Japan

Taught ESL in small classroom setting to Japanese ranging in age from 3 to 80 years. Created and implemented conversational ESL materials for 20 classes per week. Organized and participated in large-scale English programs and concerts throughout the year.

Assistant Language Teacher for the JET Programme

July 1998 to July 2001

Amakusa High School and Reiyu High School, Japan

Taught English to high school students. Created 18 lesson plans a week for classrooms of 40 students. Team-taught with each school's Japanese English teachers. Developed preparation projects and activities for two trips to China where students met with Chinese English students. Led an English Speaking Club for advanced speakers. Wrote for a student newspaper. Participated in various JET conferences and seminars.

Volunteer for Handicapped Children

September 1998 to September 1999

Amakusa School for Handicapped Children, Japan

Worked as a volunteer every Saturday, playing games with the children and helping them with various arts and crafts. Participated in various festivals throughout the year. Planned activities and games for an all-school English Day.

English Department Assistant

Academic Years 1997-1998

Calvin College, Grand Rapids, MI.

Performed general office duties which included coordinating mailings, answering informational queries, typing business letters, and aiding in professorial research.

Student Academic Services Tutor

Academic Years 1995-1997

Calvin College, Grand Rapids, MI

Tutored fellow college students in writing skills and study habits. Edited student papers.

EDUCATION

Japanese II-Level Proficiency

Eucalyptus School, 2002

Japan

B.A. English and Music, with Honors

Calvin College, 1998

Grand Rapids, MI

High School Diploma

Pella Christian High School, 1994

Pella, IA

References available upon request.